

# Equality Impact Assessment Form



<b>Directorate:</b> Transformation	<b>Service:</b> Planning
<b>Completed by:</b> Stephen Bengé	<b>Date:</b> 29/09/15
<b>Subject Title:</b> Provision for Traveller Sites Development Plan Document	
<b>1. DESCRIPTION</b>	
Is a policy or strategy being produced or revised:	Yes
Is a service being designed, redesigned or cut back:	No
Is a commissioning plan or contract specification being developed:	No
Is a budget being set or funding allocated:	No
Is a programme or project being planned:	No
Are recommendations being presented to senior managers and/or Councillors:	Yes
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty ( <b>Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations</b> ):	Yes
Details of the matter under consideration:	Seeking approval for consultation on a document setting out preferred options for provision of Gypsy and Traveller sites in West Lancashire.
<p><i>If you answered <b>Yes</b> to any of the above go straight to Section 3</i></p> <p><i>If you answered <b>No</b> to all the above please complete Section 2</i></p>	
<b>2. RELEVANCE</b>	
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	<i>*delete as appropriate</i>
<p>If <b>Yes</b>, provide details of how this impacts on service users, staff or Councillors (stakeholders):</p> <p><i>If you answered <b>Yes</b> go to Section 3</i></p>	Yes/No*
<p>If you answered <b>No</b> to both Sections 1 and 2 provide details of why there is no impact on these three groups:</p> <p><i>You do not need to complete the rest of this form.</i></p>	

<b>3. EVIDENCE COLLECTION</b>	
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	<p>The Provision for Traveller Sites Development Plan Document (DPD) will impact primarily upon Gypsies and Travellers and Travelling Showpeople (referred to collectively as 'Travellers'), for whom the document is seeking to allocate sites for accommodation.</p> <p>Other stakeholders include landowners of the sites in question (if any sites are not already owned by Travellers), nearby residents ('the settled community'), and professional bodies and other organisations who work with, or on behalf of, Travellers, for example, education, health, police, Traveller liaison officers, and religious organisations.</p> <p>The work has the potential to impact such stakeholders, albeit to a lesser extent than the Travellers themselves.</p>
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	(In one sense, facilitation of the provision of sufficient land to meet accommodation needs could be regarded as a 'universal service'. If this is the case, then in relation to this particular DPD, it is Travellers who need the service most, and who are most affected by this DPD.)
Which of the protected characteristics are most relevant to the work being carried out?	
<ul style="list-style-type: none"> <li>Age</li> <li>Gender</li> <li>Disability</li> <li>Race and Culture</li> <li>Sexual Orientation</li> <li>Religion or Belief</li> <li>Gender Reassignment</li> <li>Marriage and Civil Partnership</li> <li>Pregnancy and Maternity</li> </ul>	<ul style="list-style-type: none"> <li>No</li> <li>No</li> <li>No</li> <li>Yes</li> <li>No</li> <li>No</li> <li>No</li> <li>No</li> <li>No</li> <li>No</li> </ul>
<b>4. DATA ANALYSIS</b>	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	<p>Previous engagement with the general public in relation to planning policy matters and consultation exercises across the Borough (for example for the Local Plan between 2008 and 2013) show that it tends to be those of a white-British ethnic background and those of older age groups who most actively engage in the process of preparing general planning policy.</p> <p>In terms of this specific document, the users of the 'service' will be Travellers, who are classified as a distinct ethnic group.</p>
What will the impact of the work being carried out be	The approval of the DPD for consultation will

<p>on usage / the stakeholders?</p>	<p>have greatest direct impact on the travelling community.</p> <p>However, it is expected that this document, should it be approved for consultation, will also arouse significant interest amongst the settled community, some of whom may perceive a direct impact upon themselves (in terms of amenity, house values, etc.)</p>
<p>What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?</p>	<p>The DPD is not a 'service' as such. This report is seeking approval to consult for the first time on a draft document. Having not previously carried out a full public consultation on this DPD, no information is available concerning people's satisfaction with the 'service'.</p>
<p>What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?</p>	<p>It is evident from the subject matter of the DPD that it should impact positively on those Travellers (protected characteristic: ethnic background) for whom sites are proposed for allocation.</p> <p>The only consultation on the document that has taken place to date is an informal exercise in which a limited number of specific Statutory Consultees and other stakeholders were asked about the scope of the DPD. This consultation did not yield statistically significant data that could be used to build up a picture of the prevalence and / or distribution of protected characteristics amongst non-Traveller stakeholders (i.e. those from the settled community who have an interest in the DPD).</p>
<p>If any further data / consultation is needed and is to be gathered, please specify:</p>	<p>The report is seeking approval to consult on the draft DPD for 8 weeks (December 2015 – January 2016). A further round of consultation is scheduled to take place later in 2016.</p>
<p><b>5. IMPACT OF DECISIONS</b></p>	
<p>In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?</p>	<p>It is evident from the subject matter of the DPD that it should impact positively on Travellers (protected characteristic: ethnic background) for whom sites are proposed for allocation.</p>
<p><b>6. CONSIDERING THE IMPACT</b></p>	
<p>If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).</p>	<p>Without seeking to pre-empt consultation responses that may be received, there is a possibility that there will be a perception of negative impact amongst some stakeholders.. It is anticipated this can be mitigated through dialogue, and through appropriate measures relating to the proposed sites for allocation.</p>
<p>What actions do you plan to take to address any</p>	<p>No actions at this stage of the document's</p>

other issues above?	preparation.
<b>7. MONITORING AND REVIEWING</b>	
When will this assessment be reviewed and who will review it?	This report concerns a document at an early draft stage. Monitoring and review will only take place should the document reach the adoption stage, anticipated to be in 2017.